

LETCHER COUNTY FISCAL COURT
INVITATION FOR BID
PROJECT NAME: CULVERT ROAD REPAIRS

Questions: email judgeadams@letchercounty.ky.gov and procurement@erassist.com

Responses are due no later than **March 27th, 2025; 2:00 PM EST.**

Required Documents for Submission in DFS Procurement Portal:

Copy of Insurance

Copy of Drug Free Workplace Policy

RESPONSE DELIVERY:

Bid and all required forms shall be submitted through the DFS Procurement Portal:

dfs.bonfirehub.com

Procurement Notes:

- All requested information must be filled out to be considered a valid bid.
- Rock and culverts will be provided by the County. Contractor will haul materials from County stockpile location.
- Two separate methods of pricing are requested: Culvert Size Pricing and Hourly Rate Pricing. **Both pricing methods will not be used for the same work.** The County will determine which pricing method will be used for any work resulting from this IFB.
 - Culvert Size Pricing: Provide all-inclusive prices, including but not limited to, all labor, equipment, supplies, tools, mobilization and demobilization, etc. (rock and culverts will be provided by County), required to install 20 LF culverts of each diameter size requested in the Cost Proposal Form . Culverts of varying size may be assigned—if the size of the assigned culvert varies from 20LF, the price will be adjusted accordingly.
 - Hourly Rate Pricing: Provide all-inclusive hourly rates for the labor and the equipment line items requested. Hourly rates will not be used in addition to the Culvert Size Pricing for any work resulting from this IFB. Do not include personnel / operator costs in the hourly rates for equipment.
 - An alternate equipment hourly rate schedule, containing additional equipment or more than one rate per equipment type based on size, may be uploaded to the 'Upload Additional Documentation' section of the Requested Information in the Portal. The uploaded rate schedule will take precedence over any conflicting rates entered into the Proposal Price Form.

- Bid prices offered shall be “all-inclusive” and shall not be increased or changed for any reason other than changes requested or approved by the County.
- Bidding on all line items is not required. If you do not wish to bid on an item, please enter \$0.00 or leave it blank.
- This work is for Feb 2025 flood repair work only. County will assign work to the contractor as needed until normal procurement protocols can be put in place.
- Invoices must include at least 4 Photos of “Before” and 4 Photos “After” work completion. Photos must be taken with an app (such as Solocator or GPS Camera) that displays the GPS (and preferably road name) and date. THERE WILL BE NO EXCEPTIONS TO THIS REQUIREMENT.
- Work will follow all best construction practices. All work shall conform to Division 400 of the KY Department of Highways 2019 Standard Specifications for Road and Bridge Construction, which can be found at <http://transportation.ky.gov/Construction/Pages/Kentucky-Standard-Specifications.aspx>
- For Ditching Projects or culvert clean out projects. Earthen Material from Ditching or Culvert Clean Out may be worked into surrounding embankment at appropriate angles, especially in locations under which Channel Lining will be installed. Remaining Sediment or Earthen Material must be hauled to a government borrow pit (location/tickets/photos must be included on invoice) or hauled to a landfill. Debris must be hauled to a landfill. Landfill tickets are required to be submitted with an invoice.
- Payment will follow only after work is completed, all documentation is received from the Contractor and reconciled by the Grants Management Team, and after approval by the Fiscal Court. (Documentation to include items such as before/after photos (always required), quantity documentation, and documentation of disposal).
- Successful bidders, assigns, subcontractors must be compliant with all applicable Federal, State and Local laws.
- Letcher County reserves the right to accept or reject any and all bids. Letcher County reserves the right to seek clarification from bidders.
- Letcher County Fiscal Court is an Equal Opportunity Employer and encourages all qualified businesses to respond to this request, including minority, women, veteran owned businesses, as well as hub-zone businesses.

- The Sample form below is provided for reference only. All bid prices must be submitted using the Proposal Price Form / Bid Table (BT-56HT) in the DFS Procurement Portal.
- Two separate methods of pricing are requested: Culvert Size Pricing and Hourly Rate Pricing. Only one pricing method will be used for the same work.
- Unit rates offered shall be “all-inclusive” and shall not be increased or changed for any reason other than changes requested or approved by the County.

SAMPLE PROPOSAL PRICE FORM

Culvert Size Pricing			
All Culverts and Rock will be supplied by the County			
Materials (such as Rock and culverts) will be provided by the county, contractor will haul from county stockpile location). Costs include mobilization/demobilization. Culverts of varying size may be assigned—if size varies from 20LF in bid table, price will be adjusted accordingly.			
Bid item	Description	Unit of Measure	Cost
1	Install 20 LF of 12 inch Diameter HDPE Culvert	Lump Sum	
2	Install 20 LF of 15 inch Diameter HDPE Culvert	Lump Sum	
3	Install 20 LF of 18 inch Diameter HDPE Culvert	Lump Sum	
4	Install 20 LF of 24 inch Diameter HDPE Culvert	Lump Sum	
5	Install 20 LF of 36 inch Diameter HDPE Culvert	Lump Sum	
6	Install 20 LF of 48 inch Diameter HDPE Culvert	Lump Sum	
7	Ditching (1 side)	Linear Foot	

Hourly Rate Pricing		
Cost per hour of each listed bid item.		
Bid item	Description	Hourly Rate
1	Laborer	
2	Equipment Operator	
3	Dump Truck (not including personnel)	
4	Pickup Truck (not including personnel)	
5	Skid steer/Mini Excavator (not including personnel)	
6	Excavator (not including personnel)	
7	Backhoe (not including personnel)	